Millbury Public Schools

Decisions are made in the best interests of our students.

The mission of Millbury Public Schools is to form a partnership with parents and the community to prepare our diverse population of students to become lifelong learners in a nurturing, safe environment with high expectations so they will be responsible, productive citizens in an ever-changing global society. Most importantly, decisions are made in the best interests of our students.

School Committee Goals
ରଅଜ
2018 – 2019
Approved by School Committee: TBA

Goal 1: **Raymond E. Shaw Building Project -** Oversee and execute the preliminary phases of the Shaw School Building Project.

Measurable Objectives: Meet all MSBA milestones / deadlines
Receive regular updates from the Building Committee and regularly engage the community in the process

Action Steps	Person(s) Responsible	Resources Needed	How will progress be measured? How will we know that the objective has been successfully achieved?	Timeline
1. The School Committee will review proposed grade configuration proposals and seek community support.	School Committee, Shaw Building Committee, Project Designer and OPM	Enrollment projection data, research on effective grade configurations, recommendations from administrators	Success in meeting this objective will be determined when a grade configuration for the project is chosen	Early Fall 2018
2. The School Committee will oversee the completion of Project Module 3: *Feasibility Study*	Shaw Building Committee	Updates from the Shaw Building Committee	Success in meeting this objective will be determined when the Shaw Building Committee confirms the completion and submission of a Preliminary Design Program and a Preferred Schematic Report.	Early Winter 2019
3. The School Committee will oversee the completion of Project Module 4: *Schematic Design*	Shaw Building Committee	Updates from the Shaw Building Committee	Success in meeting this objective will be determined when the Shaw Building Committee confirms completion of a final design program and a detailed schematic design.	Summer 2019

Goal 2: **Assessment.** Ensure that data is used to effectively support student growth and achievement.

Measurable Objectives: Identify data sources needed to successfully monitor student achievement
Receive regular updates on student achievement using identified data
Support professional development opportunities focused on using data to improve teaching and learning
Monitor the District Growth Plan to ensure progress in using data to inform instruction

Action Steps	Person(s) Responsible	Resources Needed	How will progress be measured? How will we know that the objective has been successfully achieved?	Timeline
1. The School Committee will identify sources of data to use in order to monitor growth and achievement	School Committee Members in collaboration w/ Superintendent	Summary of data sources available, review and discussion of each source as a possible measure	Success in meeting this objective will be determined by the School Committee's agreement to a menu of achievement data sources they will use to help monitor student achievement	Fall 2018
2. The Committee will identify a regular schedule of meetings to receive updated achievement data	School Committee members	Schedule of meeting dates	Success in meeting this objective will be determined by the School Committee's agreement to a regular schedule of meeting dates to receive updated achievement data	September 2018
3. The School Committee will receive an update on the District's process of using data to inform instruction and steps the District will take to more effectively use data to inform instruction	Superintendent of Schools; Director of Curriculum, Instruction, and Assessment; Building Principals	Agreed-upon meeting date for the presentation	Success in meeting this objective will be determined by the delivery of a presentation on how the District currently uses data to inform instruction (including data meeting protocols, teacher access to achievement data, etc.)	Winter 2018-2019
4. The School Committee will receive updates on PD that targets the use of data to inform instruction	Superintendent; Director of Curriculum, Instruction, and Assessment;	Agreed-upon meeting date(s) for presentation(s)	Success in meeting this objective will be determined by the delivery of presentations to update the School Committee on how the District is using PD to more effectively use data to inform instruction	Ongoing

Goal 3: **Safety.** Ensure a safe environment for all District students and employees.

Measurable Objectives: Adequate funding to support the District's share of the School Resource Officer position in the FY'20 MPS budget
Achieve safety initiatives proposed by the Superintendent and his leadership team
Engage the community in safety initiatives through parent information sessions, media, etc.
Refine the District Emergency Response Plan

Action Steps	Person(s) Responsible	Resources Needed	How will progress be measured? How will we know that the objective has been successfully achieved?	Timeline
1. The School Committee will identify a regular schedule of Committee meetings to receive safety updates	School Committee Members, Superintendent, Leadership Team, SRO	Schedule of meeting dates	Success in meeting this objective will be determined by the School Committee's agreement to a regular schedule of meeting dates to receive school safety updates	Ongoing
2. The School Committee will support and promote safety initiatives through forums and in the media	School Committee Members	Talking points / information regarding school safety initiatives, opportunities to meet with local media	Success in meeting this objective will be determined by the volume and effectiveness of communication efforts.	Ongoing
3. The Committee will review and provide feedback on updated District Emergency Response Plan	School Committee Members	Updated draft(s) of District Emergency Response Plan.	Success in meeting this objective will be determined by feedback from School Committee members on the updated plan.	Winter 2018-2019
4. The Committee will evaluate the RE Shaw project schematic design to ensure that it provides for optimal student and staff safety	School Committee Members, Building Committee Members	Draft schematic design documents	Success in meeting this objective will be determined by feedback from School Committee members on the safety provisions of the proposed facility.	Spring 2019

Goal 4: **School Choice.** Consider the benefits and drawbacks of becoming a school choice district.

Measurable Objectives: Host public forums to better understand the school community's perspectives
Review enrollment data and set class size parameters in order determine school choice capacity

Action Steps	Person(s) Responsible	Resources Needed	How will progress be measured? How will we know that the objective has been successfully achieved?	Timeline
1. School Committee will review the District's October 1 enrollment data	School Committee Members	Official Oct. 1 enrollment data provided by the Superintendent	Success in meeting this objective will be determined by the School Committee's tentative determination that the District may/may not have the capacity to accept choice students in specific grades	October 2018
2. School Committee will receive quarterly updates regarding school choice enrollment	Superintendent	School choice data provided by the Superintendent	Success in meeting this objective will be determined by the School Committee's review of Millbury's school choice enrollment	Quarterly
4. School Committee will host a public forum to gather feedback from the community	School Committee Members	Public awareness of forum, Committee meeting time allowing for forums	Success in meeting this objective will be determined by the successful opportunities for Members to gain additional community perspective on school choice	May 2019
5. School Committee will review current enrollment data and emerging trends	School Committee Members	Current enrollment data, month-by-month trends since the start of the school year	Success in meeting this objective will be determined by the Committee's review of enrollment data and trends and a consideration of the impact this data has on enrollment capacity and stability	Ongoing
6. School Committee will determine choice seats that may be available by grade	School Committee Members	Enrollment data, class size guidelines	Success in meeting this objective will be determined by the Committee's successful determination of available seats for School Choice applications	Spring 2019
7. School Committee will vote to determine whether to remain a choice district	School Committee Members	Place this topic on the May 2019 School Committee meeting agenda	Success in meeting this objective will be determined by the informed deliberation and vote by School Committee members regarding school choice	May 2019

Goal 5: **Participation Fees.** Consider the benefits and drawbacks of charging fees for students to participate in extra-curricular activities.

Measurable Objectives: Host public forums to better understand the school community's perspectives
Consider implications of implementing user fees (potential revenue data, potential decline in participation)

Action Steps	Person(s) Responsible	Resources Needed	How will progress be measured? How will we know that the objective has been successfully achieved?	Timeline
1. School Committee will review user fee structures of nearby and similar districts	School Committee Members	Use fee data provided by the Superintendent	Success in meeting this objective will be determined by the School Committee's review of user fee data from nearby and similar districts	November 2018
2. School Committee will review data from nearby and similar districts regarding extra-curricular participation trends	School Committee Members	Participation data provided by the Superintendent	Success in meeting this objective will be determined by the School Committee's consideration of potential impacts of implementing user fees for extra-curricular activities	November 2018
3. School Committee will host public forums to gather feedback from the community	School Committee Members	Public awareness of forum, Committee meeting time allowing for forums	Success in meeting this objective will be determined by the successful opportunities for Members to gain additional community perspective on user fees	Prior to each athletic season
5. School Committee will review the financial implications of various fee structures	School Committee Members	User fee estimates provided by the Business Manager	Success in meeting this objective will be determined by the Committee's review of user fee revenue and a consideration of the impact this revenue has on the District's budget	Early Winter 2019
6. School Committee will determine whether to implement a user fee structure for extra-curricular participation	School Committee Members	Place this topic on the May 2019 School Committee meeting agenda	Success in meeting this objective will be determined by the informed deliberation and vote by School Committee members regarding user fees	Spring 2019